

AKHILESH & ASSOCIATES

(Company Secretaries and RTMA)

OFF. – Maharaja Agrasen Plaza, RZ-B-12/15, 2nd Floor, Back Side Kh No 82/4/1, Mahavir Enclave,
Near Dashrath Puri Metro Station Gate No-2, Palam, New Delhi-110045
Mobile: +9718403891, 7701863822, Telephone No: -011-40204448
Email us at csakhileshkumarjha@gmail.com
www.uneekcs.com

BRIEF NOTE MSME-1

- 1- The person/organization who is registered under MSME Act and supplies of Goods and Services to your company and,
- 2- The Payment is exceed 45 days from the date of Acceptance or Deemed Acceptance of goods or services as per Section 9 of the MSME Act
- 3- All Companies, who satisfied above 1 and 2 conditions, shall file in MSME Form I details of all outstanding dues as on 22nd January, 2019 (This is one time Return).
- 4- All Companies, who satisfied above 1 and 2 conditions, shall file in MSME Form I details of all outstanding dues for half yearly period from October to March (Half Yearly Return).
- 5- The last date of filling of MSME-1 form is 30.05.2019
- 6- Please provide the following information for quick action:-
 - a) Provide Company PAN no
 - b) Provide Total outstanding dues as on the date of Notification of Order i.e 22.01.2019 and period for Half Year ended 31st March, 2019
 - c) Particulars of the name of suppliers and amount of payments due in the following format:-

Sl no	FY from	FY to	Name of Supplier	PAN of Supplier	Amount Due	Specify the date from which amount is due	MSME NO	Reason for delay
-------	---------	-------	------------------	-----------------	------------	---	---------	------------------

- d) One Director/KMP will sign the form hence, DSC required